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**DEPARTMENT OF THEOLOGY AND RELIGION  
DEVELOPMENT OFFICER / ADMINISTRATOR**

*£29,853 - £35,646 per annum*

*Term: Fixed-term, three years*

Applications are invited for this exciting new opportunity within the Centre for Catholic Studies (CCS). We need a highly skilled self-starter with proven financial and organisational development experience who can: 1) raise a minimum endowment of £2,500,000 in three years; 2) lead the process of exploring the feasibility of a distance-learning MA in Catholic Studies and, if appropriate, establishing the same; 3) oversee and ensure execution of all administrative matters pertaining to the work of the CCS. The appointee will be a key member of the CCS Directorate, responsible to Prof. Paul D. Murray (CCS Director) in the first instance. Ability and willingness to travel and to work flexible hours on occasion are a requirement.

Please note that interviews will take place on Tuesday 20th July 2010.

Closing date: 1 July 2010

Ref: 0239

Further details and an application form are available on our website: <https://jobs.dur.ac.uk>; tel: 0191 334 6499; fax: 0191 334 6504.

**AdsFab**

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Job Number:	003094B
Size:	125x89.5
Client:	Durham Uni
Publication & Date:	Tablet
<b>Date:</b>	<b>28/05/2010</b>
<b>Account Handler:</b>	<b>Fran</b>
<b>Operator:</b>	<b>Ben</b>

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